



May 30, 2017

Dear Spelman Parent(s):

We are delighted that your daughter has chosen to attend Spelman College and look forward to interacting with her during New Student Orientation (NSO), August 9-14, 2017. We would like to take this opportunity to introduce our staff and share important new student orientation information.

The Office of Undergraduate Studies is staffed by an academic dean and two associate deans. As Academic Dean, I am responsible for the overall operations of the Office and assisted by Dr. DeKimberlen Neely (Associate Dean) who supports the sophomore and junior classes and Dr. Geneva Baxter, the dean of first-year students. Our academic advising, curricular development, and social awareness programs will acclimate your daughter to Spelman's unique learning environment as well as to various leadership and service opportunities. Accordingly, your daughter will engage in dynamic intellectual inquiry as she discovers new ideas, solidifies her goals, and develops relationships.

We have created a Parent Portal that allows you to access essential information that has been shared with your daughter. To access the Parent Portal, go to the Spelman webpage (www.spelman.edu) or to the following URL: <https://my.spelman.edu/web/parents/new-student-parent-information>. The "Parents" tab is on the left under the sign in. No username or password is required.

If you have any difficulty with the Parent Portal, please contact the Office of Undergraduate Studies at 404-270-5701. You may also contact us via email at undergradstudies@spelman.edu. You may also "friend" us on Facebook and/or follow us on Twitter.

Please remember that we are here to support you and your daughter in reaching her educational goals. We wish you safe travel as you begin your journey to Spelman and anxiously await the opportunity to greet you, your family and especially your Spelmanite.

Sincerely,

Desiree S. Pedescleaux, PhD
Dean of Undergraduate Studies